



Legal Support • Real Estate • Staffing • Consulting

The Gilchrist Law Firm, P.A. is a private counsel and program management firm that specializes in providing professional legal support services, real estate and staffing requirements. The Firm uses the latest secure intellectual technology, along with proven quality control and assurance methods, to streamline processes and procedures. As a prime contractor, the Firm is currently supporting federal contracts at the national, regional and state level. Our experienced professionals that are currently fulfilling federal requirements with nine different agencies, across 33 states and the District of Columbia.

The Firm is an award-winning Service-Disabled Veteran-Owned Small Business, Disadvantaged Business Enterprise (DBE), GSA Schedule and 8(a) certified. The Firm recently won the 2020 South Florida Small Business Administration “Best Veteran-Owned Business” of the year award. We are committed to providing exceptional services to our clients that consistently exceeds requirements and expectations.

LEGAL SUPPORT SERVICES

- Notaries
- Legal Research Services
- Litigation Services
- Employment Law Training
- Foreclosure Support Services

REAL ESTATE SERVICES

- Area Wide Market Analysis Services
- Yellow Book Appraisal Service
- Market Studies
- Commercial Surveying Services
- Real Estate Closing Services
- Real Estate Title Searches
- Provides Escrow and Disbursement Services

OFFICE ADMINISTRATIVE SERVICES

- Legal Office Management
- Business Management
- Executive Office Management
- Office Administration Management

Notable Recognitions/Awards

1. SBA 2020 South Florida “Best Veteran Owned Business of the Year”
2. SBAs 2019 Region 4 Small Business “Prime Contractor of the Year”
3. Sponsoring an accredited Externship Program with FAMU Law School

Unique Entity ID: DJWYJXPC5MW7 CAGE: 7Q6K1
GSA Schedule: Professional Legal Services
SIN: 54110 FSC Group MAS
Contract #: 47QRAA19D009H
Contract #: 47QRAA19D00DU

Primary NAICS Codes:

- 531190 Lessors of Other Real Estate Property
- 531320 Office of Real Estate Appraisers
- 541110 Offices of Lawyers
- 541191 Title Abstract and Settlement Offices
- 541199 All Other Legal Services
- 541370 Surveying and Mapping Services
- 541611 Admin Management and General Management Consulting
- 561110 Offices of Administrative Services

Recent Past Performances: Contracts & BPAs:

Foreclosure Services: Recovering loses for the federal government

1. USDA - FL: 1231ME-18-Q-0009 Dates: Jul 2020 - Present
2. USDA - MI: 12SAD120A0028 Dates: Aug 2020 - Present

Guardianship Services: Providing litigation and advisory services in order to appoint guardians for incapacitated personnel

1. Dept of VA - GA: 36C24722Q0047 Dates: Apr 2022 – Apr 2023
2. Dept of VA - HI: 36C26121Q0763 Dates: Jul 2021 - Present
3. Dept of VA - NV: 36C26118C0096 Dates: Jun 2018 - Present
4. Dept of VA - NV: 36C26118Q0370 Dates: Apr 2018 - Present

Litigation & Administrative: Providing legal and admin service personnel

1. USDA - FL: 12314423Q0149 Dates: Sep 2023 - Present
2. DAC - DC: HQ0034-23-F-0763 Dates: Sep 2023 - Present
3. USAGM - DC: I104-23-IQ-00026 Dates: Aug 2023 - Present
4. DOL - DC: 1605C521F00032 Dates: Aug 2021 - Present
5. USDA - DC: 12FPC220F0117 Dates: Sep 2020 - Sep 2022
6. DOD - NC: W9124220Q0022 Dates: Aug 2020 - Aug 2021

Insurance Review: Review and analyze public housing insurance risk

1. HUD - DC: 86614923Q00002 Dates: Aug 2023 - Present

Real Estate Transaction Support: Title, Easements, Closings, Appraisals

1. USACE - LA: W912P820A0011 Dates: Aug 2023 - Present
2. USACE - WA: W912BV23F0091 Dates: Jul 2023 - Present
3. USACE - HI: TBD3 Dates: Apr 2023 - Present
4. USDA - SC: Green Dates: Apr 2023 - Present
5. USDA - OK: 12FPC123Q0001 Dates: Mar 2023 - Present
6. USDA - FL: 12FPC422Q0036 Dates: Aug 2022 - Present
7. USDA - AL: 12405B22P0106 Dates: Apr 2022 - Present

POC INFORMATION :

Spencer L. Smith, COL(R)
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